

APPENDIX H

LITIGATION STATUS SHEET

(See Section E. of Chapter 10)

1. Case **Number**<sup>1</sup>
2. Requester
3. Document Title or Description<sup>2</sup>
4. Litigation
  - a. Date Complaint Filed
  - b. Court
  - c. Case File **Number**<sup>1</sup>
5. Defendants (DoD Component and individual)
6. Remarks (brief explanation of what the case is about)
7. Court Action
  - a. Court's Finding
  - b. Disciplinary Action (as appropriate)
8. Appeal (as appropriate)
  - a. Date Complaint Filed
  - b. Court
  - c. Case File Number\*
  - d. Court's Finding
  - e. Disciplinary Action (as appropriate)

<sup>1</sup> Number used by the Component for reference purposes

<sup>2</sup> Indicate the nature of the case, such as, "Denial of access," "Refusal to amend," "Incorrect records," or other violations of the Act (specify).

NOTE : This is the same format used in Appendix C, DoD 5400.7-R (reference (f)).  
To standardize for field elements, we have not changed the format.